

From: [Cody, Emily](#)
To: [Guatelli-Steinberg, Debra](#); [Moritz, Mark](#)
Cc: [Fredal, James](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)
Subject: Anthropology 3350, 3409, 5600, & 5609
Date: Friday, September 2, 2022 5:54:00 AM
Attachments: [image001.png](#)

Good morning,

On Thursday, August 11, the Themes Panel of the ASC Curriculum Committee reviewed the course proposals for Anthropology 3350, 3409, 5600, & 5609. Please see below for the Panel's feedback.

I am pleased to report that Anthropology 3350, 3409, & 5600 were unanimously approved for their respective requested GEN Theme categories with the following contingencies and recommendations:

ANTHROPOLOGY 3350 | Unanimously approved with **one (1) contingency** for GEN Theme: Traditions, Cultures, and Transformations

- **CONTINGENCY:** The reviewing faculty ask that the full and complete GE Goals and ELOs — as well as an explanatory paragraph outlining how the class intends to meet the Goals/ELOs for the Traditions, Cultures, and Transformations theme — be added into the course syllabus, per a requirement of General Education courses. The GE Goals and ELOs can be found here: <https://ascas.osu.edu/new-general-education-gen-goals-and-elos>

ANTHROPOLOGY 3409 | Unanimously approved with **three (3) contingencies** and *one (1) recommendation* for GEN Theme: Origins and Evolution

- **CONTINGENCY:** The reviewing faculty ask that the full and complete GE Goals and ELOs for the Origins and Evolution theme be added into the course syllabus, per a requirement of General Education courses. The GE Goals and ELOs can be found here: <https://ascas.osu.edu/new-general-education-gen-goals-and-elos>
- **CONTINGENCY:** The reviewing faculty request that the GE form for the Origins and Evolution theme be resubmitted using the most up-to-date version that contains the full and complete GE Goals and ELOs. The current form for the Origins and Evolution theme is available here: <https://oaa.osu.edu/sites/default/files/uploads/general-education-review/new-ge/submission-origins-evolution.pdf>
- **CONTINGENCY:** On page 1 of the syllabus, there is a reference to the Evolutionary Studies Minor, which no longer exists. The reviewing faculty ask that this mention be removed from the document.
- **RECOMMENDATION:** The reviewing faculty suggest that the department include the most up-to-date version of the University's Title IX statement, which can be found here: <https://ascas.osu.edu/curriculum/syllabus-elements>.

ANTHROPOLOGY 5600 | Unanimously approved with **five (5) contingencies** and *two (2)*

recommendation for GEN Theme: Origins and Evolution

- **CONTINGENCY:** The reviewing faculty ask that the full and complete GE Goals and ELOs for the Origins and Evolution theme be added into the course syllabus, per a requirement of General Education courses. The GE Goals and ELOs can be found here: <https://ascas.osu.edu/new-general-education-gen-goals-and-elos>
- **CONTINGENCY:** The reviewing faculty request that the GE form for the Origins and Evolution theme be resubmitted using the most up-to-date version that contains the full and complete GE Goals and ELOs. The current form for the Origins and Evolution theme is available here: <https://oaa.osu.edu/sites/default/files/uploads/general-education-review/new-ge/submission-origins-evolution.pdf>
- **CONTINGENCY:** On page 3 of the syllabus, there is a reference to the Evolutionary Studies Minor, which no longer exists. The reviewing faculty ask that this mention be removed from the document.
- **CONTINGENCY:** The reviewing faculty request that the syllabus include the most up-to-date COAM statement, which can be found here: <https://ascas.osu.edu/curriculum/syllabus-elements>
- **CONTINGENCY:** The reviewing faculty ask that the syllabus feature the current disability statement, available here: <https://ascas.osu.edu/curriculum/syllabus-elements>
- *RECOMMENDATION:* On page 8 of the PDF, the syllabus states that “university rules do not allow instructors to discuss grades over the phone or through e-mail.” The reviewing faculty recommend clarifying this statement, as university rules do allow for discussion of grades over official OSU e-mail accounts.
- *RECOMMENDATION:* The reviewing faculty recommend considering a prerequisite for undergraduates as they may be lost without some prior knowledge — or, alternatively, explain in the syllabus how a student entering the course from outside of Anthropology could take this course without prerequisites. If the department is concerned about scheduling difficulties for graduate students, a possible solution to this could be to make the prerequisites, for example, “Anthropology 2200 OR graduate standing.”

ANTHROPOLOGY 5609 was not voted on for GEN Theme: Origins and Evolution as the Panel would like the following feedback items addressed:

- The reviewing faculty ask that the full and complete GE Goals and ELOs for the Origins and Evolution theme be added into the course syllabus, per a requirement of General Education courses. The GE Goals and ELOs can be found here: <https://ascas.osu.edu/new-general-education-gen-goals-and-elos>
- The reviewing faculty request that the GE form for the Origins and Evolution theme be resubmitted using the most up-to-date version that contains the full and complete GE Goals and ELOs. The current form for the Origins and Evolution theme is available here: <https://oaa.osu.edu/sites/default/files/uploads/general-education-review/new-ge/submission-origins-evolution.pdf>
- Beginning on the first page of the syllabus and throughout the document, there are several references to the course being in hybrid format and mentions of “pandemic policy” that no longer apply to this version of the class, which will be taught fully in-person. The reviewing faculty ask that this language be removed from and/or clarified accordingly throughout the syllabus.
- The reviewing faculty express concern about the required number of contact hours for

the course being met as represented by the submitted course calendar (found on pages 8-11 of the PDF), which seems to have the instructor missing class dates as well as a lengthy amount of meetings devoted to student presentations. They would like to ensure that the calendar-of-record for the class reflects proper contact hours for a 3-credit-hour course.

- The reviewing faculty would like some additional clarification from the department surrounding the prerequisites for this course. The course has a prerequisite of Anthropology 2200. As previously indicated for other Theme submissions from the Department of Anthropology, Anthropology 2200 has itself a prerequisite of Biology 1101 or equivalent. General Education courses should have few to no prerequisites and the reviewing faculty worry that having this prerequisite is too restrictive for a General Education course. They respectfully ask again that the Department of Anthropology consider removing Biology 1101 as a prerequisite for Anthropology 2200.
- The reviewing faculty also recommend adding “OR graduate standing” as a prerequisite for the class if the department is concerned that adding a prerequisite may make scheduling difficult for graduate students.
- The reviewing faculty recommend removing any reference to an “OSU standard grading scheme,” as Ohio State does not have a standardized grading scheme.
- The reviewing faculty suggest that the department include the most up-to-date version of the University’s Title IX statement, which can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
- The reviewing faculty request a cover letter that details all changes made in response to this feedback.

I will return Anthropology 3350, 3409, 5600, & 5609 to the departmental queue via curriculum.osu.edu in order to address the Panel’s feedback.

Should you have any questions regarding this feedback, please do not hesitate to contact Jim Fredal, faculty Chair of the ASCC Themes Panel, or myself.

Best,
Emily



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